

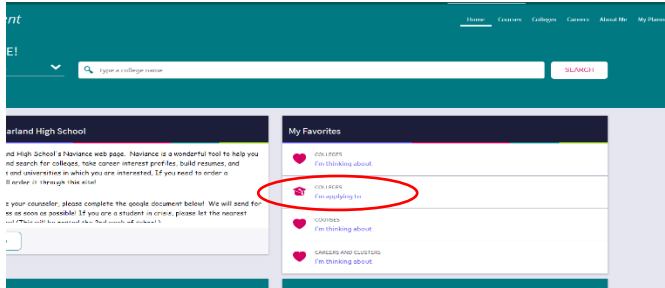
Seniors Class of 2021

Do you need to order your final transcript?

Login into your Naviance account:

<https://student.naviance.com/lakeviewchs>

1) Click on “Colleges I’m applying to.”



2) Click the “Edit” pencil next to the college you are attending.

College	Type	Deadline	Transcripts	Office materials	Submission Type	Application
Cisco Junior College	JD	Regular Decision	sent	1/6 year submitted	Submitted	EDIT
Bibbville College	JD	Regular Decision	sent	1/6 year submitted	Unknown	EDIT
Texas A&M University, Commerce	JD	Regular Decision August 1	sent	1/6 year submitted	Submitted	EDIT

3) Change result to “Accepted”
Click “Save College Application.”

EDIT COLLEGE APPLICATION

Cisco Junior College (TX)

Have you submitted your application?
☒ I've submitted my application
☐ I'll submit my application
☐ Direct to the institution

College Deadline
No Date

Counselor Override
Not Applicable

App type
Regular Decision

Result
Accepted

Waitlisted/Deferred
N/A

Interest
N/A

Format
N/A

Save College Application

4) Choose the school you are attending then click “Manage Transcript.”

1 selected

Manage Transcript

College	Type	Deadline	Transcripts	Office materials	Submission Type	Application
University of North Texas at Dallas	JD	Regular Decision	sent	Pending	Submitted	EDIT

5) Choose “Request Final Transcript” and it will automatically update to the school you requested.

ACCEPTED COLLEGES

University of North Texas at Dallas

Request Final Transcript

Transcript Requests

Confirmation Number	Recipient	Type	Requested	Due	Mailed	Midyear	Final	Confirm receipt
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6) Make sure to check off “Final” and click on “Request and Finish.”

What type of transcripts are you requesting?

☐ Initial
☐ End year
☒ Final

What additional materials, if any, do you want included?

☐ Unofficial SAT Scores
☐ Unofficial ACT Scores

Where are you sending the transcript(s)?

Cisco Junior College

Request and Finish

*****If you need a final transcript for yourself, you may print your End of Year (EOY) transcript from your portfolio in Skyward. Final transcripts are normally ready one week after graduation. Request will be fulfilled in the order it was received. *****