

Liberty Grove Drop Off and Pick Up Procedures



Morning Drop Off

- *Drive around the back of the building and around to the side. Stay in the innermost lane closest to the building. **No drop offs in the front of the building- Bus and Daycares only!***
- *Pull up as far as you can. The first spot is at the front of the awning. No need to stop directly in front of the door. Plenty of adults will be present to show your child where to go.*
- *Make sure your child is "hop-out" ready with backpack on and lunch box in hand.*
- ***Do not get out of your car!** If your child needs help getting out, we will assist.*
- *After dropping off your child, stay in the lane. Do not pull out around other cars. This is dangerous for our crossing guards and the children they are crossing.*

Afternoon Pick Up

- *All Car Riders in Kindergarten through 5th grade will exit from the cafeteria. Pre-K students are picked up in the front of the school by the kindergarten doors.*
- *Two lanes of traffic are in place. You may drive through either lane. Kindergarten parents should **ALWAYS** drive in the lane closest to the school.*
- *Display your car-rider sign at **ALL TIMES**. When we see your sign, we will call your child out of the building to meet you. **If you don't have a sign, you will need to go the office to pick up your child.***
- ***Stay in your car!** We will deliver your child to you.*
- ***Pull ALL the way to the front spot.** Do not hover at the door looking for your child. Your child will be taught the routine and know **EXACTLY** what to do and where to go.*
- *After picking up your child, stay in the lane. Do not pull out around other cars. This is dangerous for our crossing guards and the children they are crossing.*

Be safe! No speeding and no cell phones!