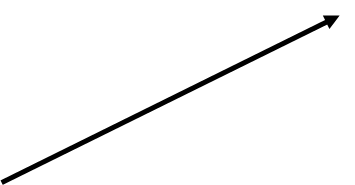
**2016 GUIDE to Using NAVIANCE**

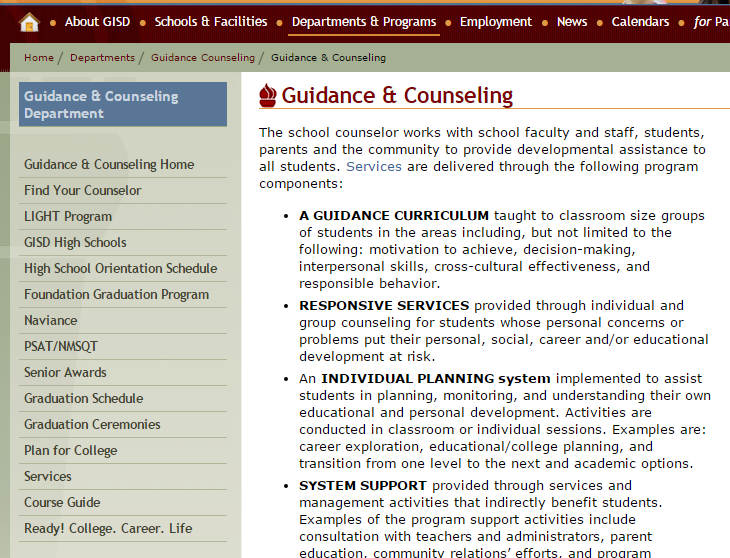
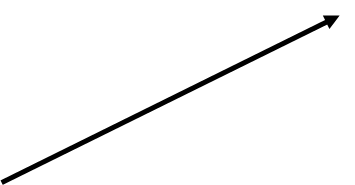
**Go to** [**www.garlandisd.net**](http://www.garlandisd.net)

**Click on Departments & Programs**

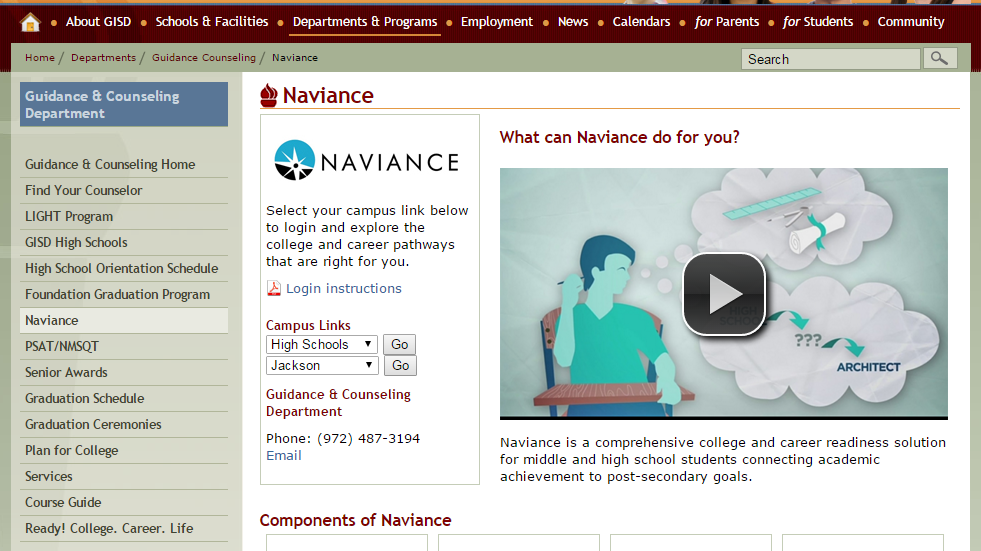


**Click on Guidance & Counseling**

**Click on Naviance on the left side of the page.**

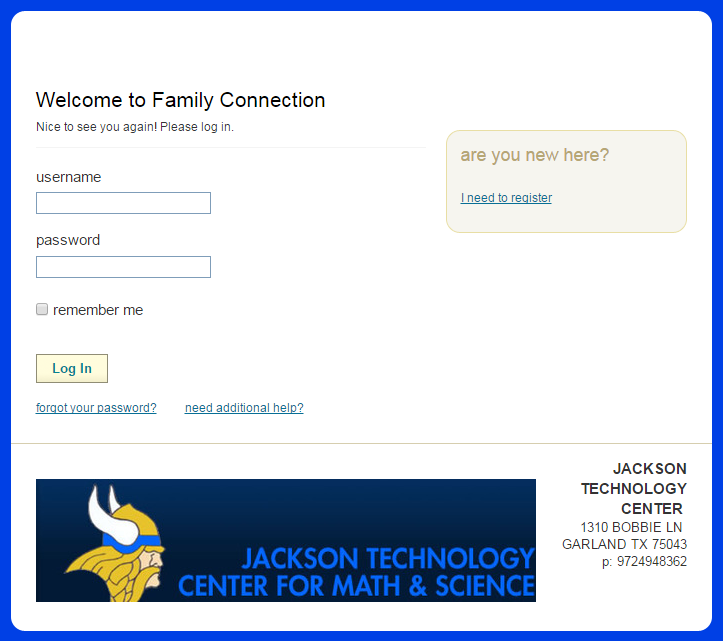


**Select Jackson in the drop down menu. Click GO.**

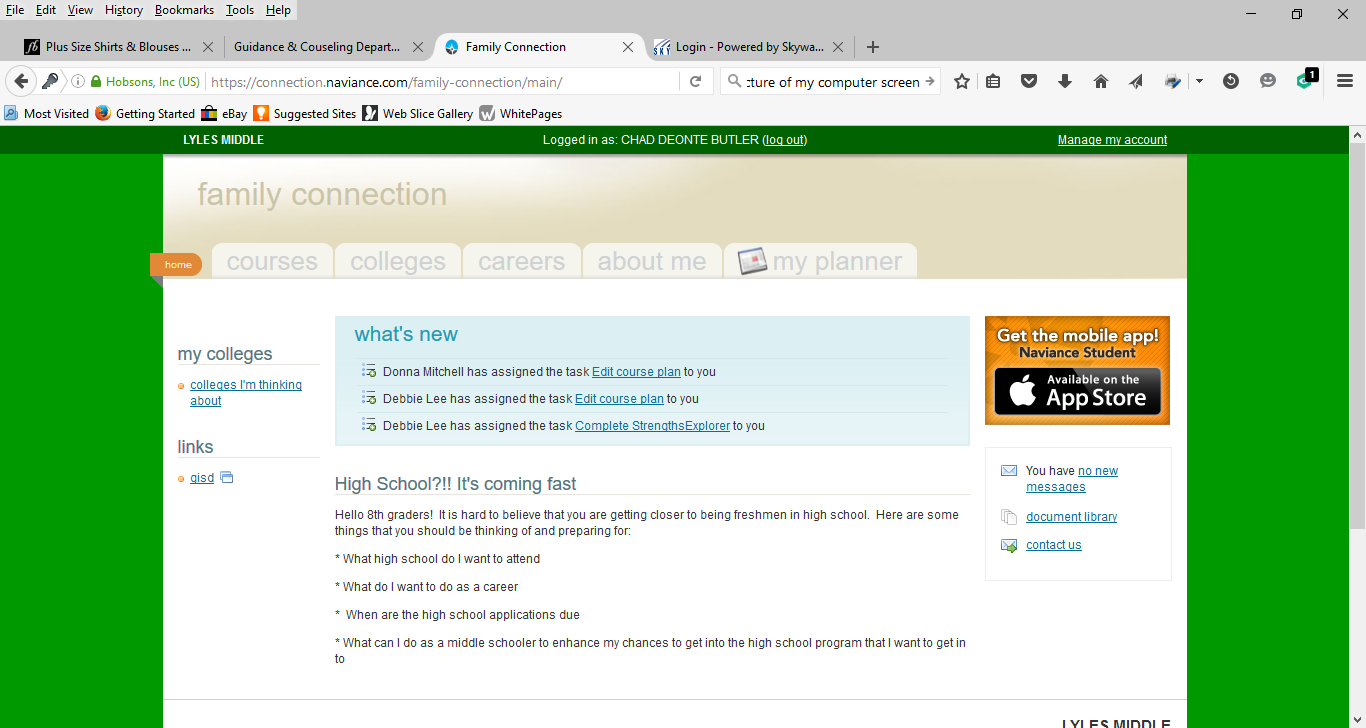


**Type in the username and password which has been provided to you.**

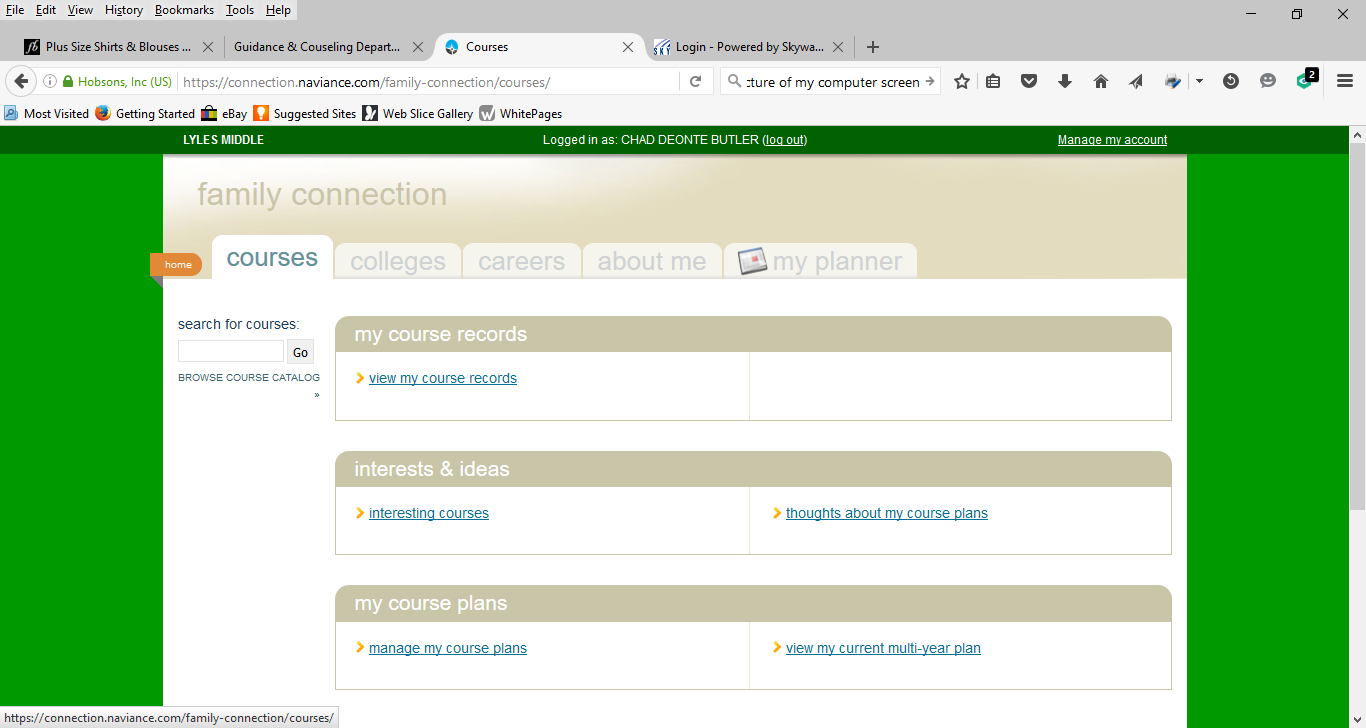
**Click Log in.**



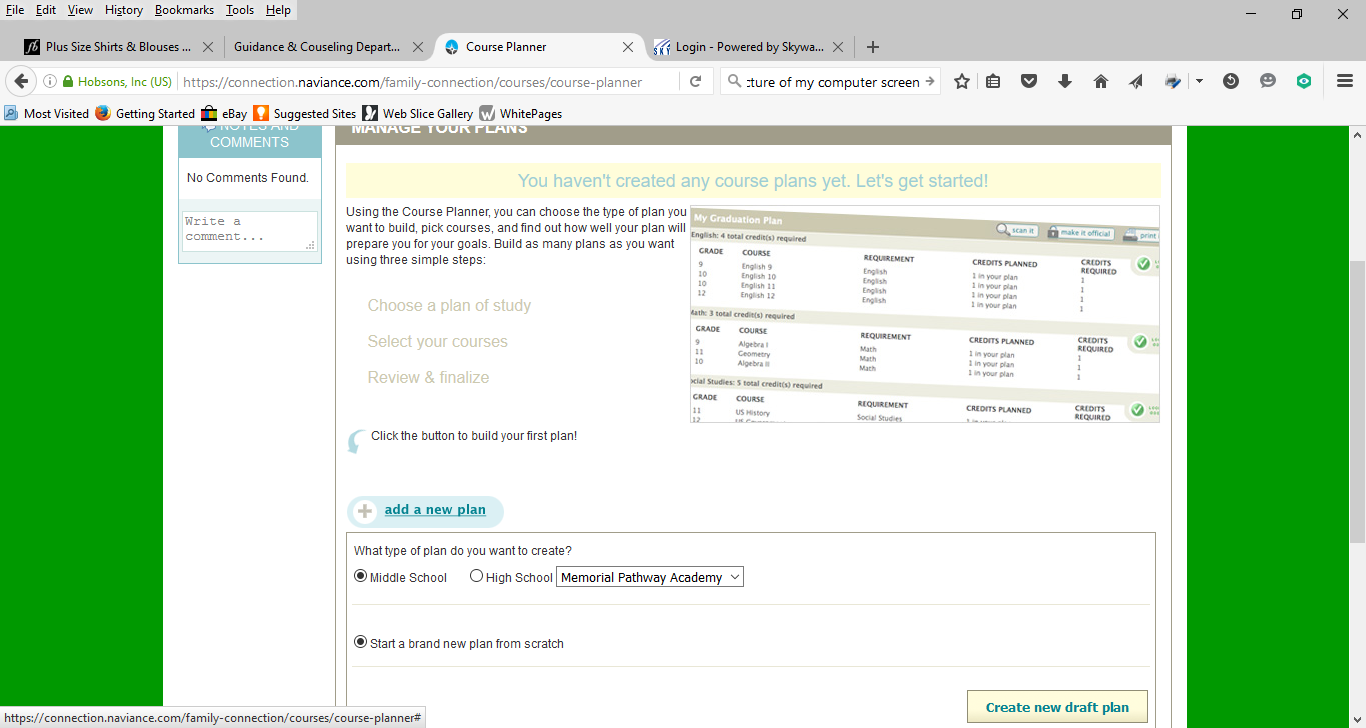
**This is what your screen will look like once you are logged in. Click on courses at the top.**



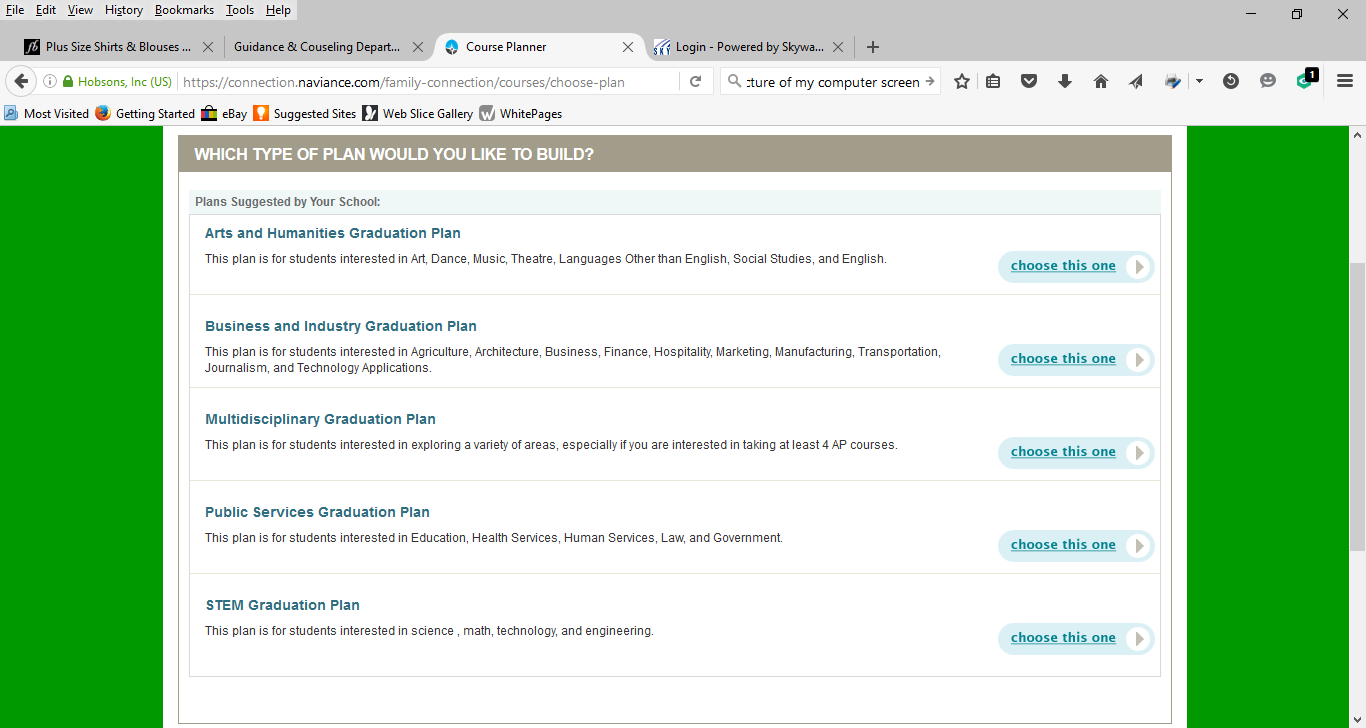
**Click on manage my course plans.**



**Click add a new plan, High School that you are going to and then click create new draft plan.**

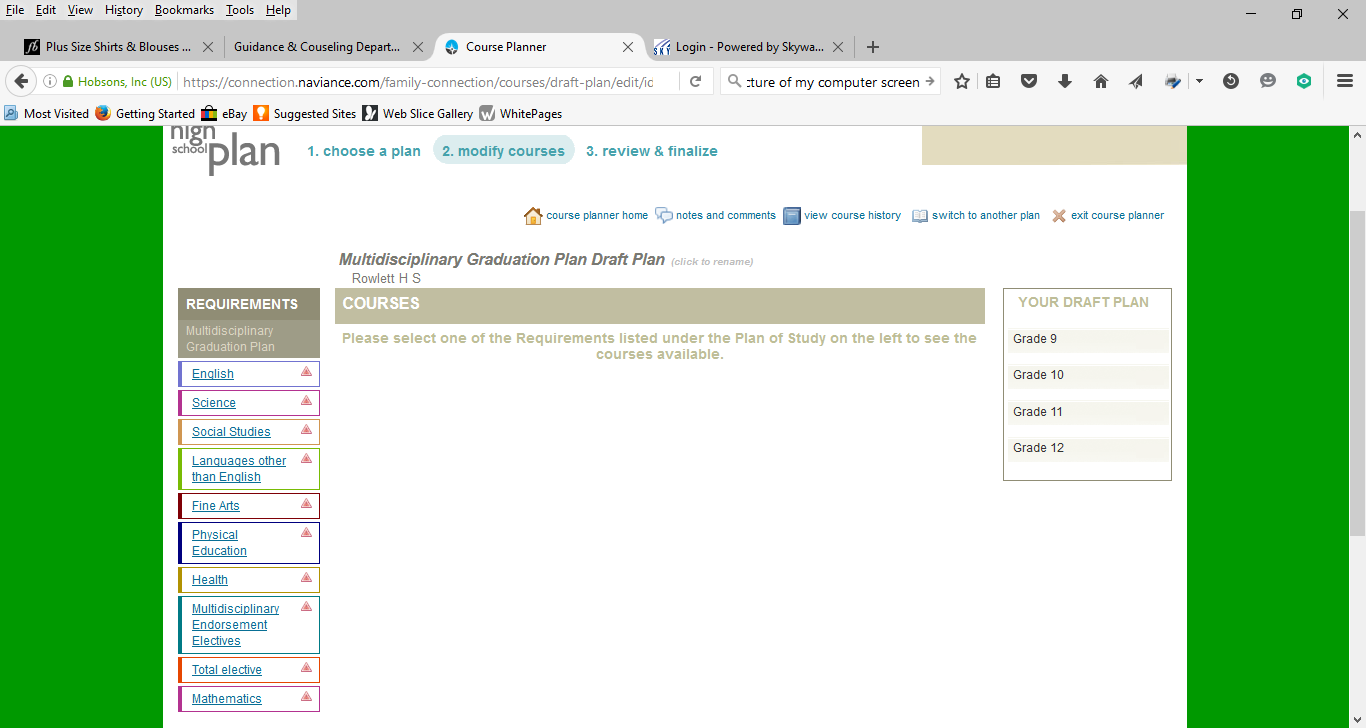


**Now you must select your endorsement. Then click on choose this one.**

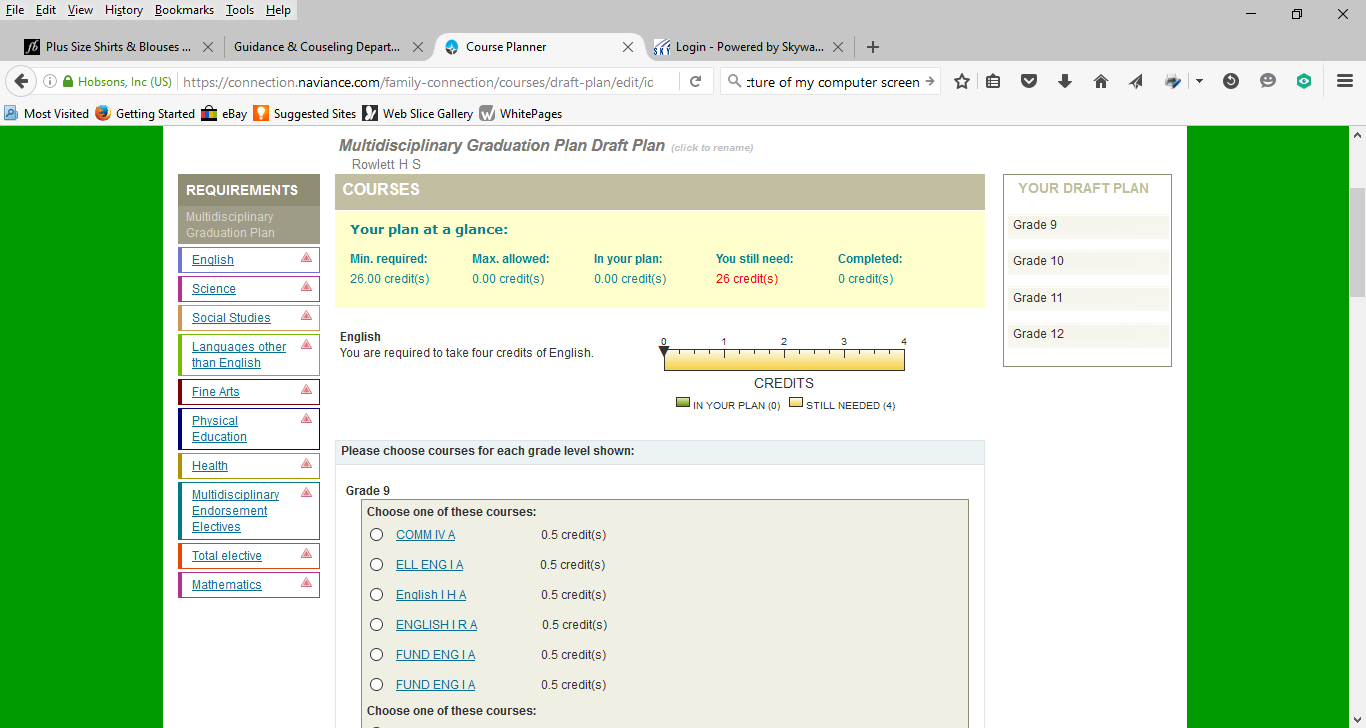


**This is what your screen looks like when you are ready to make selections.**

**This is where you will be selecting your courses.**

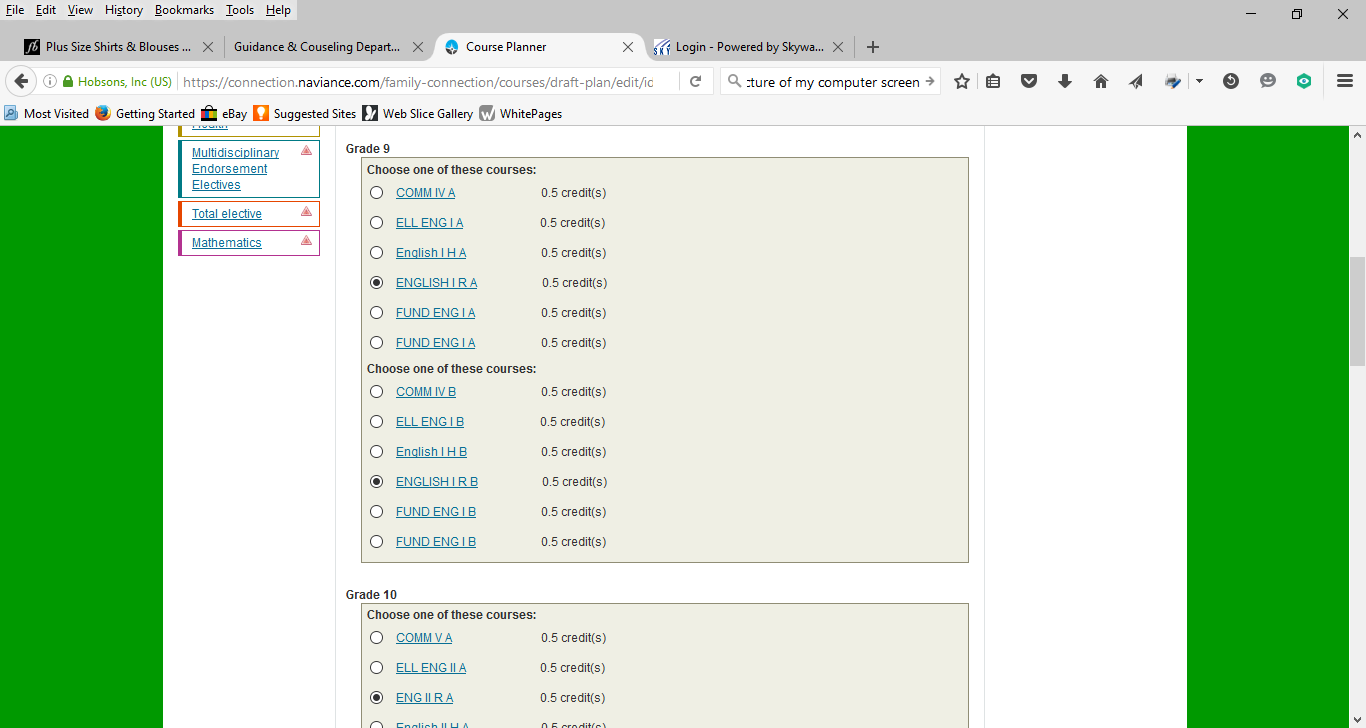


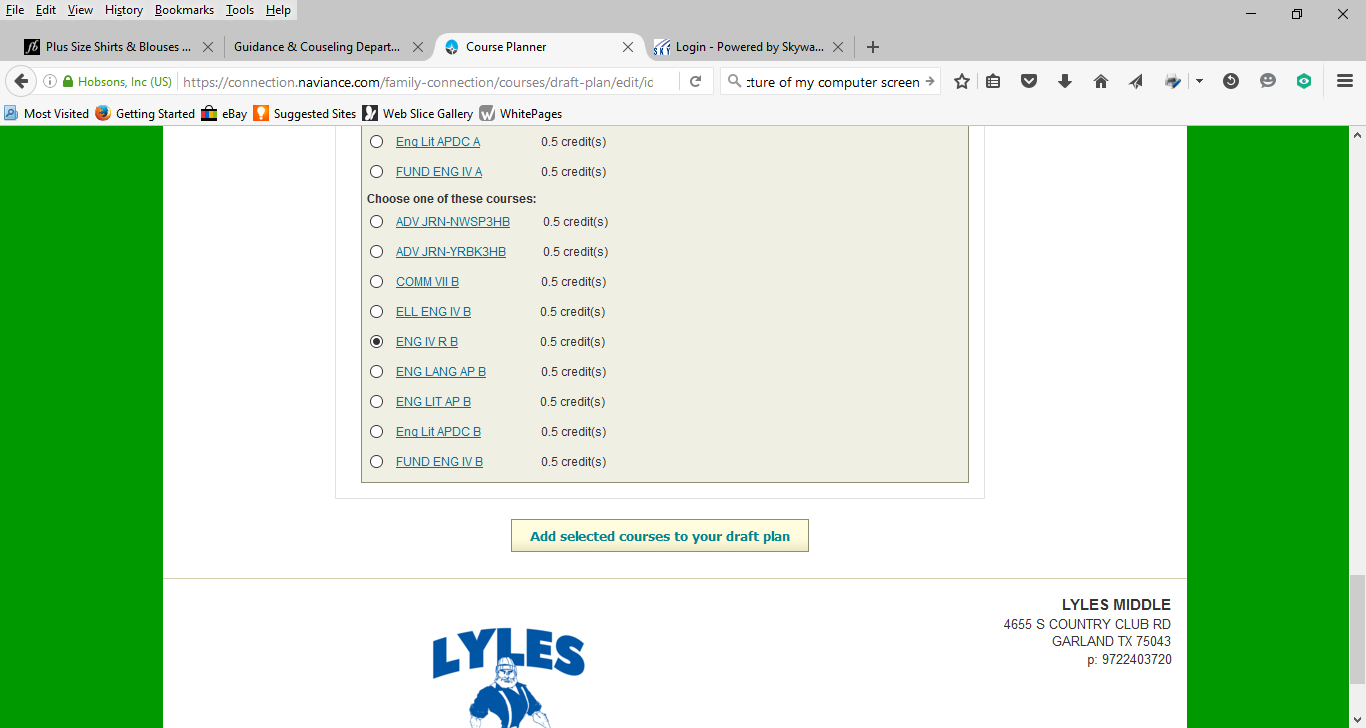
**Click on the English link of the left and start to enter your English class from 9th to 12th grade.**



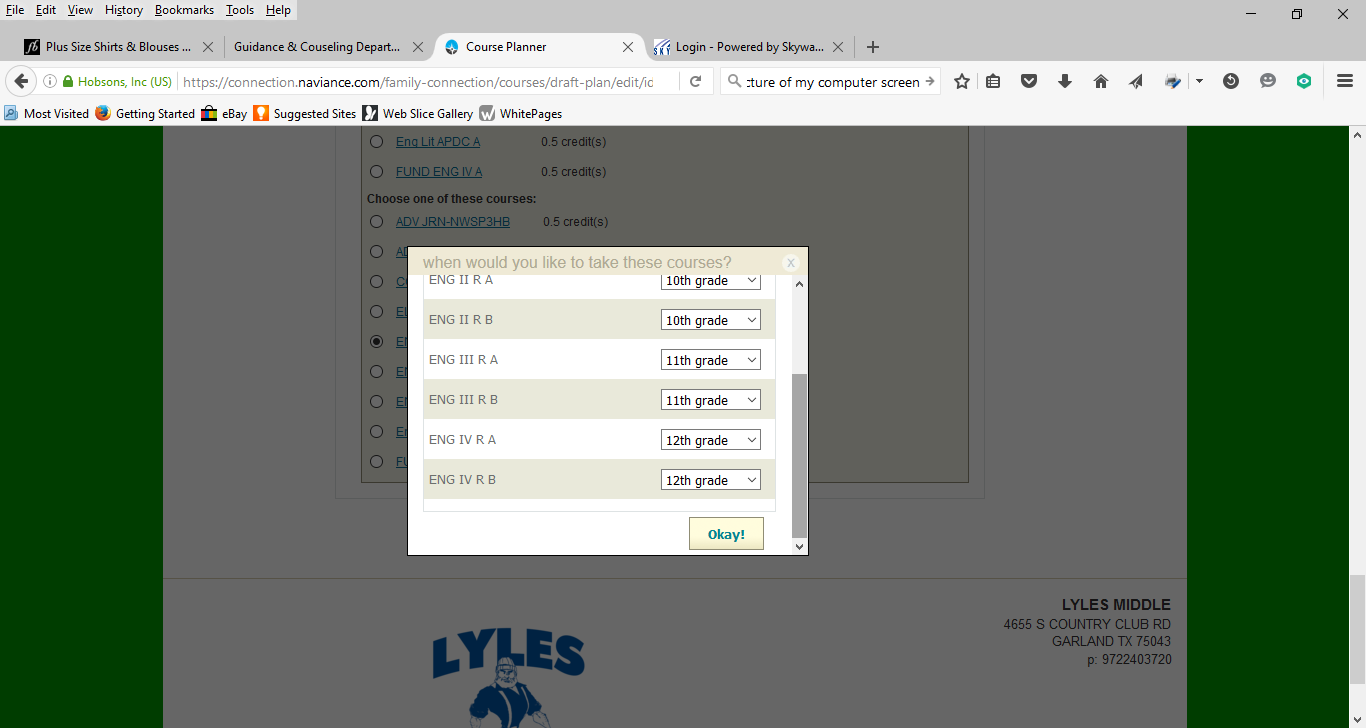
**Make sure that you pick the “A” and “B” side of each course.**

**A & B indicate 1st and 2nd semesters.**



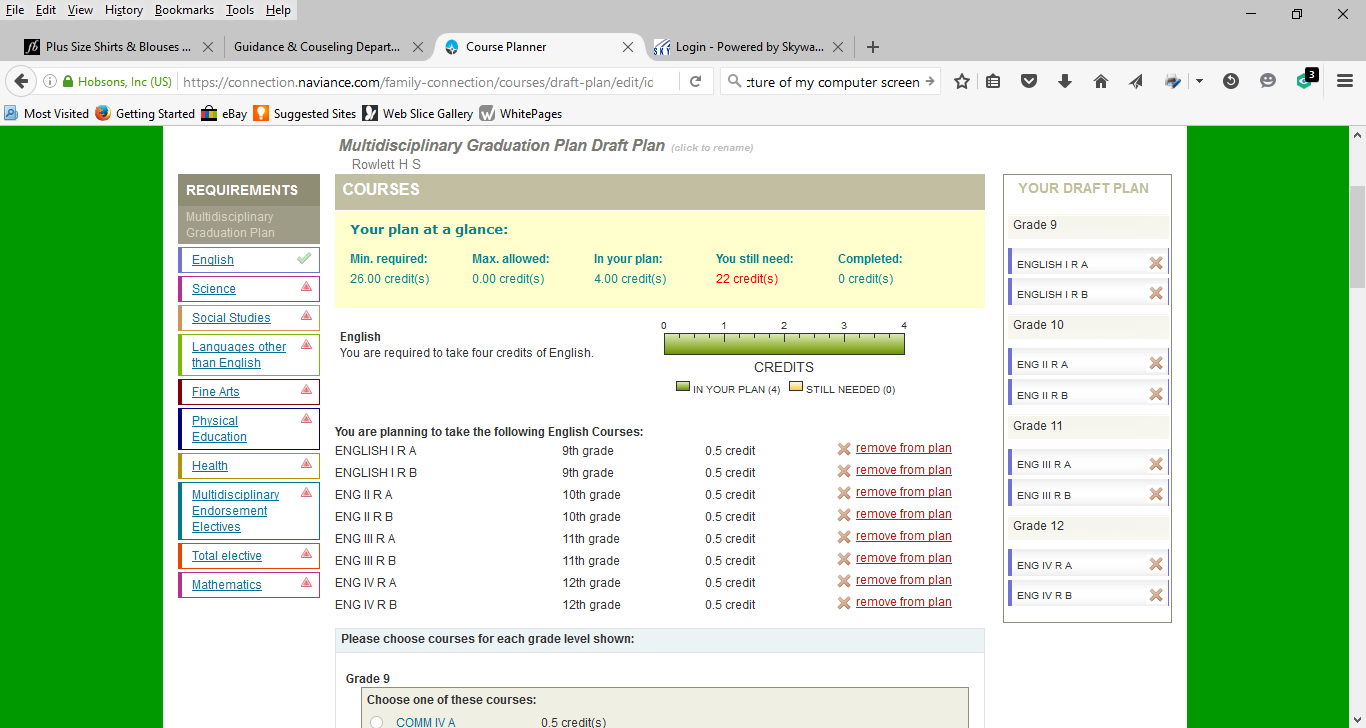
**Once all years are entered then click on Add selected courses to your draft plan**

**This screen will pop up. Click Okay!**



**This what your screen will look like. Click on the next link for Science.**

**Continue to fill in the courses. Remember to pick the “A” and “B” side for each course.**



**Congratulations on finishing your Course Selections for NEXT year!**